

Form FASP/C/1B

To : Student Financial Assistance Agency
(Attn.: Payment Unit/ Post-secondary Students Section)
12/F., Cheung Sha Wan Government Offices,
303 Cheung Sha Wan Road, Kowloon.
(Fax No. 2157 9532)

本表格備有中文版本。如有需要，可向學生資助辦事處或所屬院校索取，亦可在本處網頁 <http://www.sfaa.gov.hk/tc/public/index.htm> 下載。

**Financial Assistance Scheme for Post-secondary Students and/ or
Non-means Tested Loan Scheme for Post-secondary Students (2008/09)
Notification of Change of Institution/ Course Information**

| | |
|----------------|-----------------------|
| Name: | Application No.: |
| HKID Card No.: | Original Institution: |

Please tick if you have applied for assistance under the Financial Assistance Scheme for Post-secondary Students (FASP) in 2008/09.

Please tick if you have applied for assistance under the Student Travel Subsidy Scheme (STS) in 2008/09.

Please tick if you have applied for assistance under the Non-means Tested Loan Scheme for Post-secondary Students (NLSPS) in 2008/09.

Part I: Changes Made (To be completed by applicant) (Please refer to Note 1 overleaf)

(A) Original Institution/Course Code on Application:

Original Institution Name: _____

SFAA Course Code for the Original Course:

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
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|--|--|--|--|--|--|--|--|--|--|

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(B) New institution/Course Information:

Student No.:

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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

 (Left justified)

New Institution Name: _____

New Institution Course/Programme Name: _____

SFAA Course Code for new course:

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

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*Please refer to SFAA's course coding sheet at the Agency's Homepage (<http://www.sfaa.gov.hk/eng/schemes/fasp3.htm>) for the course code.

SFAA's Course Description for the new course: _____

Expected graduation date: _____
(DD/MM/YYYY)

Will you attend training / placement / internship **with pay** in the 2008/09 academic year (including the summer months of Year 2008)? ('Y' for Yes, 'N' for No.)

Credit Unit:

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(Applicable to students whose tuition fees are calculated on the basis of credit units taken.)

Year of study: _____ ('1' for Year 1, '2' for Year 2, so on and so forth.)

Tuition fees payable in the 2008/09 academic year: _____

(C) Remarks:

| For Office Use Only | | | |
|---------------------|-------|---------|------|
| Unit | DA/P* | Initial | Date |
| PU(FASP) | | | |
| NLS | | | |
| APU(FASP) | | | |

Signature of applicant : _____

Date : _____

c.c. STS Section *DA : Data amended
 P : Already passed to data input

Name: _____ Application No.: _____
 HKID Card No.: _____ Original Institution: _____

Part II: Certification by Institution (Please refer to Note 2 below)

(a) This is to certify that the applicant is a registered full-time part-time (please tick the appropriate box) student of this institution for the 2008/09 academic year.

Reasons for amending original amount of tuition fees (please tick the appropriate box):

- suspension/ deferment of studies resume studies repeat failed modules (Year:)
 add/ drop study courses tuition fee remission due to scholarship Others (please specify) _____

Courses and tuition fees information for 2008/09 academic year:

| Course Description: | Course Code: | Year of Study: | Tuition Fees Payable: | Total Tuition Fees Payable*: |
|---|--------------|--|--|------------------------------|
| (1) | | | \$ (whole year/ 1 st / 2 nd semester) | = \$ |
| (+ / -) _____ (number of) courses / subjects (Please delete where inapplicable) | | | | |
| (2) | | | \$ (whole year/ 1 st / 2 nd semester) | |
| *Total Tuition Fees Payable in 2008/09 Academic Year | | already deducted the tuition fees of programmes not covered by FASP: <input type="checkbox"/> Yes <input type="checkbox"/> No tuition fees discounted by Institutions (e.g. S-miles) already excluded: <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

The applicant's period of attendance and the number of term day in the 2008/09 academic year is: (please tick in the appropriate box)

- 1st semester/term only 2nd semester/term only whole year
 others (please specify) From _____ to _____
DD/MM/YYYY DD/MM/YYYY

Number of term days: (The number of term day is applicable for calculation of travel subsidy. Please refer to the information of term days provided in September 2008)

- The number of term days is the **same** as the information provided in September 2008
 The number of term days is **different** from the information provided in September 2008 and the number of term days should be changed to _____.

(b) The applicant will attend training / placement / internship in the 2008/09 academic year, details as follows:

Period of attending training / placement / internship with pay: From _____ to _____
 (including the summer months of Year 2008) DD/MM/YYYY DD/MM/YYYY

Amount of income received / to be received in the 2008/09 academic year: Amount \$ _____
 (including the summer months of Year 2008)

Signature: _____
 Name: _____ Position: _____
 Institution: _____ Date: _____
 Contact Telephone No. / Fax No.: _____

Institution's Chop

| For Office Use Only | | | |
|---------------------|-------|---------|------|
| Unit | DA/P* | Initial | Date |
| PU(FASP) | | | |
| NLS | | | |
| APU(FASP) | | | |

Signature of applicant: _____
 Date: _____

c.c. STS Section *DA : Data amended P : Already passed to data input

Note 1: Please attach photocopies of relevant documentary proofs which indicate the change of institution/course information, e.g., student ID card; certification letter by institution or tuition fees demand note, etc.

Note 2: Institution refers to the one organising the new course covered by this application. If (i) your tuition fees for the 2008/09 academic year is different from the one shown on the course coding sheet of your institution; or (ii) if you are not required to attend whole year study in the 2008/09 academic year; or (iii) you will attend training/placement/internship with pay in the 2008/09 academic year (including the summer months of year 2008), you must ask your institution to complete this part.