

Form FASP/C/1B

To : Student Financial Assistance Agency
(Attn.: Payment Unit/ Post-secondary Students Section)
Rm 121, 1/F, Trade and Industry Department Tower,
700 Nathan Road, Kowloon.
(Fax No. 2157 9532)

本表格備有中文版本。如有需要，可向學生
資助辦事處或所屬院校索取，或在本處網頁
<http://www.sfaa.gov.hk/tc/public/index.htm> 下
載。

**Financial Assistance Scheme for Post-secondary Students and/ or
Non-means-tested Loan Scheme for Post-secondary Students (2009/10)
Notification of Change of Institution/ Course Data**

Name:	Application No.:
HKID:	Original Institution:

Please tick if you have applied for assistance under the Financial Assistance Scheme for Post-secondary Students (FASP) 2009/10.
Please tick if you have applied for assistance under the Student Travel Subsidy Scheme (STS) 2009/10.
Please tick if you have applied for assistance under the Non-means-tested Loan Scheme for Post-secondary Students (NLSPS) 2009/10.

Part I: Data Changed (To be completed by applicant) (Please refer to Note 1 overleaf)

(A) Original Institution/Course Code on Application:

Original Institution Name: _____

Original SFAA Course Code:

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(B) New institution/Course Data:

Student No.:

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 (Left justified)

New Institution Name: _____

New Institution Course/Programme Name: _____

New SFAA Course Code:

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*Please refer to SFAA course coding sheet available at the Agency's Homepage (<http://www.sfaa.gov.hk/eng/schemes/fasp3.htm>) to complete the code.

New SFAA Course Description: _____

Expected graduation date: _____
(DD/MM/YYYY)

Will you attend training / placement / internship **with pay** in the 2009/10 academic year (including the summer months of Year 2009)? ('Y' for Yes, 'N' for No.)

Credit Unit:

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(Applicable to students whose tuition fee payable is calculated based on the number of credit units taken.)

Year of study: _____ ('1' for Year 1, '2' for Year 2, etc.)

Tuition fee payable in the 2009/10 academic year: _____

(C) Remarks:

For Office Use Only			
Unit	DA/P*	Initial	Date
PU(FASP)			
NLS			
APU(FASP)			

Signature of applicant : _____

Date : _____

c.c. STS Section *DA : Data amended
P : Already passed to data input

Name: _____ Application No. _____
 HKID: _____ Original Institution: _____

Part II: Certification by Institution (Please refer to Note 2 below)

(a) This is to certify that the applicant is a registered full-time part-time (please tick in the appropriate box) student of this institution for the 2009/10 academic year.

Reasons for amending original amount of tuition fee (please tick in the appropriate box):

- suspension/ deferment of studies resume studies repeat failed modules (Year: _____)
 add/ drop study courses obtain scholarship for tuition fee remission Others (please specify) _____

Courses and tuition fee information for 2009/10 academic year:

Course Description:	Course Code:	Year of Study:	Tuition Fee Payable:	Total Tuition Fee Payable*:
(1)			\$ (whole year/ 1 st / 2 nd semester)	= \$
(+ / -) _____ (number of) courses / subjects (Please delete where inapplicable)				
(2)			\$ (whole year/ 1 st / 2 nd semester)	
*Total Tuition Fee Payable in 2009/10 Academic Year		already deducted the tuition fee of programmes not covered by FASP: <input type="checkbox"/> Yes <input type="checkbox"/> No		
		already deducted tuition fee discount from Institutions (e.g. S-miles): <input type="checkbox"/> Yes <input type="checkbox"/> No		

The applicant's period of attendance and the number of term day in the 2009/10 academic year is: (please tick in the appropriate box)

- 1st semester/term only 2nd semester/term only whole year
 others (please specify) From _____ to _____
 DD/MM/YYYY DD/MM/YYYY

Number of term day : (The number of term day is applicable for calculation of travel subsidy. Please refer to the information of the term day provided in September 2009)

- The number of term day is the **same** as the information provided in September 2009
 The number of term day is **different** from the information provided in September 2009 and the number is _____ days

(b) The applicant will attend training / placement / internship in the 2009/10 academic year. Details are as follows:

Period of attending training / placement / internship with pay: From _____ to _____
 (including the summer months of Year 2009) DD/MM/YYYY DD/MM/YYYY
 Amount of income received / to be received in the 2009/10 academic year: Amount \$ _____
 (including the summer months of Year 2009)

Signature: _____
 Name: _____ Position: _____
 Institution: _____ Date: _____
 Contact Telephone No. / Fax No.: _____

Institution's Chop

For Office Use Only			
Unit	DA/P*	Initial	Date
PU(FASP)			
NLS			
APU(FASP)			

Signature of applicant: _____
 Date: _____

c.c. STS Section *DA : Data amended P : Already passed to data input

Note 1: Please attach photocopies of relevant documentary proofs which indicate your change of institution/course data. For example, student ID card; certification letter from institution or tuition fee demand note, etc.

Note 2: Institution refers to the one organising the new course covered by this application. If (i) your tuition fee for the 2009/10 academic year is different from the one shown on the course coding sheet of your institution; or (ii) if you are not required to attend whole year study in the 2009/10 academic year; or (iii) you will attend training/placement/internship with pay in the 2009/10 academic year (including the summer months of year 2009), you must ask your institution to complete this part.