



學生資助辦事處

STUDENT FINANCIAL ASSISTANCE AGENCY

九龍長沙灣道303號長沙灣政府合署十一樓

11/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon

本處檔號 Our Ref. SFAA/APU/1/35/1 Pt 5

來函檔號 Your Ref.

電話 Telephone 2150 6000

圖文傳真 Fax No. 2519 8512

Dear Sir/Madam,

Tertiary Student Finance Scheme - Publicly-funded Programmes (2011/2012)
“Election of Outstanding Processing Officers” ---
Application Processing Unit

In order to encourage our staff to provide quality service to our clients, the Agency is now organising an “Election of Outstanding Processing Officers”. To make this election a success, we need your support and participation.

If you would like to commend the quality of service and/or efficiency of the processing officer who handles your application for the Tertiary Student Finance Scheme – Publicly-funded Programmes (TSFS), please complete the attached nomination form* and send it back to us on or before 30 November 2011 either by fax, mail or in person.

If you have any enquiries about the election, please contact Ms. Diana LAM at 2150 6063.



(Ms. Shirley KAM)

for Controller,

Student Financial Assistance Agency

*Note: *You can also obtain or download the nomination form at the following locations:*

1. Reception Counter at 11/F; or
2. The Agency's homepage <http://www.sfaa.gov.hk>

Nomination Form

To : Student Financial Assistance Agency

11/F., Cheung Sha Wan Government Offices

303 Cheung Sha Wan Road

Kowloon

[Attn : CO(AS)]

Fax No : 2519 8512

2111 0263

Tertiary Student Finance Scheme - Publicly-funded Programmes (2011/2012)

“Election of Outstanding Processing Officers” ---

Application Processing Unit

I would like to nominate _____ (name or post title of the processing officer*) as the “Outstanding Processing Officer”.

Applicant’s signature : _____

Applicant’s Name : (Chinese) _____

(English) _____

Name of Institution : _____

Applicant’s

H.K.I.D. No. : _____

Date : _____

*The name and post title of your processing officer have been printed on the letter(s) issued by the Agency during the vetting stage. Alternatively, you may call us on 2150 6000 for the name of your processing officer.