



**PART D ADDITIONAL INFORMATION FOR APPLICANT WHO IS NOT REQUIRED TO ATTEND WHOLE YEAR STUDY OR IS NOT REQUIRED TO PAY FULL AMOUNT OF TUITION FEES IN THE 2009/10 ACADEMIC YEAR (For reason(s) other than undergoing training/placement/internship, you are required to complete this part.)**

(a) (To be completed by applicant)

Reason(s) for not attending whole year study and/or not paying full amount of tuition fees (e.g. suspension/deferment of studies; repeated failed modules; being granted leave of absence etc.)

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(b) (To be completed by institution)

This is to certify that the applicant is a registered full-time student of this institution for the 2009/10 academic year.

The amount of tuition fees payable for the 2009/10 academic year is: Amount \$ \_\_\_\_\_

The applicant's period of attendance in the 2009/10 academic year is (please put a tick in the appropriate box):

1<sup>st</sup> semester/term only       2<sup>nd</sup> semester/term only       whole year

others (please specify) From \_\_\_\_\_ to \_\_\_\_\_

DD/MM/YYYY

DD/MM/YYYY

Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Institution: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Telephone No./Fax No.: \_\_\_\_\_

Institution's Chop
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**PART E LENGTH OF RESIDENCE IN THE HONG KONG SPECIAL ADMINISTRATIVE REGION**

I, \_\_\_\_\_ (Name of Applicant), \*have / do not have the right of abode in the Hong Kong Special Administrative Region (Hong Kong). I have resided / have had my home in Hong Kong continuously since the Year \_\_\_\_\_.

\* Please delete if inappropriate.

**PART F ADDITIONAL INFORMATION PROVIDED BY APPLICANT**

(Please use separate sheets if necessary)

### IMPORTANT POINTS TO NOTE

1. You must complete the application documents **FULLY** and **TRUTHFULLY**. Any misrepresentation or omission may lead to disqualification from application and/or full recovery of loan(s) already offered to you, and court proceedings. You are reminded that it is an offence to obtain property or pecuniary advantage by deception. Any person who does so commits an offence and shall be liable on conviction upon indictment to imprisonment for 10 years under the Theft Ordinance (Chapter 210 of the Laws of Hong Kong). You are also reminded that if any person being required or authorised by law to make any statement on oath for any purpose and being lawfully sworn (otherwise than in a judicial proceeding) wilfully makes a statement which is material for that purpose and which he knows to be false or does not believe to be true, he shall be guilty of an offence and shall be liable on conviction upon indictment to imprisonment for 7 years and to a fine under the Crimes Ordinance (Chapter 200 of the Laws of Hong Kong).
2. You should inform the Student Financial Assistance Agency (SFAA) in writing **immediately** (office address : 12/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon) of any change of information in Parts A to D after submission of the application. Amendment form FASP/C/1A(2009) (applicable for change of Personal Data) or FASP/C/1B(2009) (applicable for change of Institution/Course Data) is obtainable at your institution or the SFAA. You can also download the forms from the Agency's Homepage at <http://www.sfaa.gov.hk/eng/public/index.htm#nlsps>. Late submission of updated information will cause unnecessary delay in processing the application.
3. Applications will not be considered for those who cannot provide the supporting documents required without sufficient reasons.

### DECLARATION

#### To be completed by applicant:

I, \_\_\_\_\_ (Name of Applicant), have read and fully understood the Application Guidance Notes on the Non-means-tested Loan Scheme for Post-secondary Students 2009/10 [NLSPS/1B(2009)] (Guidance Notes) and I agree to the terms of, and undertake to abide by the Guidance Notes [and such other requirements as specified from time to time by the Government] if the Government offers me loan(s) under the Non-means-tested Loan Scheme for Post-secondary Students (NLSPS). I declare that the information provided in this application for the NLSPS (which shall include any documents submitted to the Student Financial Assistance Agency (SFAA) in support of the application) (my application) is **complete** and **true** to the best of my knowledge. I am aware that the Government will rely, and consent to the Government relying on the information provided by me to determine the eligibility and the level of loan(s) to be offered to me under the NLSPS. **I also understand that any person who by any deception dishonestly obtains for himself or another any pecuniary advantage shall be guilty of an offence and shall be liable on conviction upon indictment to imprisonment for 10 years under the Theft Ordinance (Chapter 210 of the Laws of Hong Kong).**

I further give my consent to any government departments or private bodies to release my personal data to the SFAA for the purpose of processing this application.

#### I declare that as at the date of this application: -

- (a) I **have not** obtained any sub-degree [i.e. associate degree, higher diploma and/or professional diploma including any diploma offered by Hong Kong Shue Yan University upon completion of its 4-year Diploma programme] or above qualification AND I ACKNOWLEDGE THAT if I have obtained any sub-degree [i.e. associate degree, higher diploma and/or professional diploma including any diploma offered by Hong Kong Shue Yan University upon completion of its 4-year Diploma programme] or above qualification, I am **ineligible** to apply for the NLSPS.
- (b) I **have not** completed any sub-degree [i.e. associate degree, higher diploma and/or professional diploma including any diploma offered by Hong Kong Shue Yan University upon completion of its 4-year Diploma programme] programme or above qualification in respect of which I will be awarded the qualification after the date of the application. AND I ACKNOWLEDGE THAT if I have completed any sub-degree programme or above qualification in respect of which I will be awarded the qualification after the date of this application, I am **ineligible** to apply for the NLSPS.

#### (c) (Please put a tick (✓) in the appropriate box below)

- I am **not** a bankrupt and have **not** applied for Individual Voluntary Arrangement [i.e. the Court has not approved any repayment proposal by me in my capacity as a debtor on how I will repay my creditors] and I am **not** aware of any legal proceedings which have been started (or are pending or being threatened) against me for my bankruptcy or for the appointment of a receiver, administrator, administrative receiver, trustee or similar officer over any or all of my assets.
- I **am** a bankrupt; and/or I **have** applied for Individual Voluntary Arrangement [i.e. the Court is considering or has approved a repayment proposal by me in my capacity as a debtor on how I will repay my creditors] and/or I am aware that legal proceeding(s) has/have been started (or are pending or being threatened) against me for my bankruptcy or for the appointment of a receiver, administrator, administrative receiver, trustee or similar officer over any or all of my assets. I have set out the full details in relation to the above at **Part F – ADDITIONAL INFORMATION PROVIDED BY APPLICANT.**

(d) (Please put a tick (✓) in the appropriate box below)

- I **have never obtained** any grant and/or loan under any financial assistance/loan scheme(s) administered by the SFAA.
- I **have obtained** grant(s) and/or loan(s) under the following financial assistance/loan scheme(s) administered by the SFAA before: -
- Tertiary Student Finance Scheme – Publicly-funded Programmes (TSFS) and/or Local Student Finance Scheme (LSFS)
  - Financial Assistance Scheme for Post-secondary Students (FASP)
  - Non-means-tested Loan Scheme (for full-time tertiary students who are covered under TSFS and/or LSFS)
  - Non-means-tested Loan Scheme for Post-secondary Students
  - Non-means-tested Loan Scheme (for eligible students who are not covered under TSFS and/or LSFS and FASP).

I hereby consent to the Government (including the SFAA and any Government Policy Bureaux and departments) (the Government) and the institution offering the programme in respect of which I am making this application using the personal data or other information provided in my application (including during the course of consideration of such application) for any purpose contemplated in paragraph 15 of Part I of the Guidance Notes and any purpose directly related to such purpose.

I also authorise and consent to my institution [*i.e. any institution offering any pre-associate degree, sub-degree (i.e. associate degree, higher diploma and/or professional diploma) programme or above qualification, including Hong Kong Shue Yan University which offers a diploma to its students upon their completion of a 4-year Diploma programme*] releasing personal data of which I am the subject of the data held by it to the Government in order for the Government to use such information to process my application [and any other application I may make to the Government] and for any other purpose contemplated in paragraph 15 of Part I of the Guidance Notes and any purpose directly related to such purpose.

In particular, I confirm that I authorize the Government to release the results of my application to my institution as mentioned in paragraph 15.3 of Part I of the Guidance Notes.

I understand that the Government has the right to review my application for loan(s) and adjust my loan entitlement(s) or withdraw the Government's offer of loan(s) if necessary. I undertake to refund to the Government any overpayment of loan(s) made to me upon demand.

Should I make a declaration as to not having obtained any sub-degree [*i.e. associate degree, higher diploma and/or professional diploma including any diploma offered by Hong Kong Shue Yan University upon completion of its 4-year Diploma programme*] or above qualification and not having completed any sub-degree programme or above qualification in respect of which I will be awarded the qualification after the date of this application and such declaration is found to be false, I undertake to immediately repay the Government any loan(s) received from the Government pursuant to my application.

I acknowledge that the Government's payment of the loan(s) shall be subject to my honouring all the obligations, conditions, and covenants set out in my application and the other terms by which I am bound under the NLSPS.

Signature of Applicant/HKID No. \_\_\_\_\_ / \_\_\_\_\_ Date \_\_\_\_\_

Declared in Hong Kong.