




# 2011/12 Tertiary Student Finance Scheme — Publicly-funded Programmes (TSFS)

## Ensure You Have Provided Complete Information

You must ensure that you have filled in each and every item of information in the appropriate parts accurately and attach all documentary proofs when submitting the Application Form. **Omission of information will result in serious consequences-**

-  If you omit information in your application form, your **application will be delayed, rejected** and you **will be required to refund the financial assistance**.
-  If the omissions are serious and intentional, you and your family members may be **legally responsible**.
-  If the **Student Financial Assistance Agency had either warned the applicant or rejected** the applicant's previous application(s), while **further understatement(s) / omission(s)** is / are found in his / her **subsequent** TSFS or Financial Assistance Scheme for Post-secondary Students (FASP) Application Form, or he / she has **improperly filled in** his / her family income(s) or asset(s) in the Application Form, his / her **application will be rejected**. The applicant might further be required to **refund all the financial assistances paid** to him / her, and **be prosecuted**.

Student must provide fully and truthfully his / her **family income** and **assets** in the Application Form, including:

### FAMILY INCOME

**(Applicant and applicant's parent(s) / applicant's unmarried sibling(s) residing with applicant and/or applicant's parent(s), or applicant's spouse)**

- Salary / Wage / Bonus / Allowance / Commission / Part-time income\* / Lump sum gratuity / Monthly pension\* / Studentship and income from attending graduation-tied placement
- Business profit\* / Remittance / Contribution\* (e.g. family / living expenses given by relative(s) and friend(s) not residing with the family ) / Alimony / Contribution for mortgage repayment or rental received
- Rental income of property / land / carpark / vehicle / vessel
- Other income: Disability Allowance / Comprehensive Social Security Assistance

### FAMILY ASSETS

**(Applicant and applicant's parent(s) or applicant's spouse)**

- Bank deposits (including savings / time / current / integrated accounts / joint accounts\* / club deposits in local and foreign currencies)
- Investments (e.g. quantity of shares\* / warrants / bonds / funds\* / gold / silver / cash)
- Asset held in trust for others / Asset entrusted to others / Other assets (e.g. cheques in transit)
- Insurance policy\* (savings / investment-linked insurance policy with cash value and dividends)
- Property / Land / Carpark (including that in Hong Kong / the Mainland and other countries, and including that vacant, rented out or self-occupied)
- Vehicle / Vessel and Taxi / Public Light Bus licence
- Business undertakings (with and without profit)
- Loan lent to others and not yet repaid by borrower\*

\* Commonly omitted items noted by the Student Financial Assistance Agency

#### Attention

The above list is not exhaustive. Students are required to provide relevant documentary proofs. Students should refer to TSFS Guidance Notes, Sample for Reference in Completing the Application Form and the Application Form for more details. For enquiries, please feel free to contact the Student Financial Assistance Agency's hotline at 2150 6000 or visit the Agency's homepage at <http://www.sfaa.gov.hk/>.

